

## C.A. FRIDAY MEMORIAL LIBRARY - August 25, 2009 Board Meeting

Present: Hop, Granroth, Peplau, Rice, Schultz, Stuedemann, Vrieze

Absent: Dale-Wozniak

1. Meeting was called to order by President Jeff Peplau at 6:00 P.M.  
Guest Fred Horne was present from 6:05-6:20.
  - A. Adoption of agenda: **Motion by Judy Schultz, seconded by Gordon Granroth. Motion approved.**
  - B. Approval of minutes of the June 30, 2009 Board meeting with changes so mentioned:  
**Motion by Peplau, seconded by Keith Stuedemann. Motion approved.**
  
2. Discussion was moved to the report on status of proposal to increase County Library levy with input from Horne.
  - A. This is on the County Finance Committee agenda for Thursday, September 10, 2009. Horne will discuss the topic at that time as a representative for the library Board. Horne volunteered to attend township meetings to explain increasing levy to 100%.
  
3. Discussion of letter from River Architects.
  - A. Scott Vrieze will talk to Joe Bjelland about taking amount of payment due from city impact fees fund.  
**Motion by Schultz to pay River Architects the amount of \$18,363. Seconded by MaryKay Rice. Motion Approved.**
  
4. A New Richmond Friday Memorial Library assessment report can be compiled by John Thompson, IFLS Director, free of charge.
  - A. Discussion centered around this as being another reference for justifying our library needs and space issues.
    1. Thompson will use annual reports, etc., to prepare information on our community size and collection size. Staffing configurations will also be evaluated.  
  
**Consensus** of the Board was to accept Thompson's proposal for a free NR Friday Memorial Library assessment report.
  
5. Discussion of web site redesign for the library.
  - A. Laurie Boettcher is the IFLS Community Publicity staff person. She will prepare the graphic design work. Her work will then go to Gus Falkenberg who will incorporate the graphics into the web site. This is free of charge.
  
6. Library Director's report:
  - A. Historic photos of the NR cyclone were donated to the library a number of years ago. There is a grant available to have these images digitized. LSTA monies are available and the Friday Memorial Library has an opportunity to apply

- for this grant.
- B. ECommerce fine payments were discussed. The library should receive their amount in the next quarterly payment.
  - C. Vrieze spoke with Officer Borgen about restitution of the more than \$600 that was stolen from the library. He is still waiting for information on this from Officer Borgen.
  - D. During discussion of statistics, it was noted that “delivery traffic” is a new line item. July also showed a significant increase in library usage.
7. Committee Reports:
- A. Under Personnel it was noted that election of officers and committee assignment will be determined during the September meeting.
    - 1. Vrieze will update the Board member list after the September meeting.
    - 2. It was also determined that the yearly evaluation/review of the Director’s job needs to be completed by November.
    - 3. No other committee reports were available.
8. The next Friday Memorial Library Board meeting is scheduled for **September 28** at **5:30 P.M.** (note change in time)
9. Adjournment:  
**Motion by Schultz, seconded by Rice. Motion passed and meeting adjourned At 7:37 P.M.**